

**CITY OF MCCAYSVILLE WATER AND SEWERAGE
REQUEST FOR QUALIFICATIONS AND PROPOSALS
ENGINEERING SERVICES FOR WATER AND SEWER SYSTEM IMPROVEMENTS**

October 25, 2021

The City of McCaysville Water Department requests statements of qualifications and proposals from firms to provide comprehensive engineering services for state and federally assisted water supply and wastewater collection improvements, including but not limited to planning, preliminary engineering, permitting, funding assistance, surveying, mapping, design, and construction administration. Within a year from the date of this notice the Authority plans to contract with a reputable firm to perform the above activities for a period of three (3) years, with an option to renew the agreement annually for an additional two (2) years. Responding firms must be licensed in the State of Georgia and demonstrate strong qualifications and successful experience to provide all necessary engineering services for public water systems.

The Authority will select the firm it determines to be most qualified to provide engineering services for its water and sewer system. This procurement will support possible funding through the Georgia Environmental Finance Authority (GEFA), Economic Development Administration (EDA), Appalachian Regional Commission (ARC), USDA Rural Development, and/or any funding agency subject to requirements of 2 CFR 200 for procurement.

This request is not a request for retainer services. Immediate plans call for engineering services required to assist the City of McCaysville with water distribution system improvements including AMR/AMI meter upgrades, booster pump stations rehabilitation, and replacement of leaking and under-sized lines. Sewer collection system improvements include rehabilitation of existing pump stations. Water and sewer system evaluation and planning may lead to recommendations and implementation of additional improvements during the period of this agreement.

The following information should be submitted for our evaluation:

- 1) History of firm and resources
- 2) Federal Funds Engineering Experience, including GEFA, EDA, ARC, USDA, etc.
- 3) Key personnel/qualifications
- 4) Scope and level of service proposed.
- 5) Current Workload
- 6) Experience with similar projects and lists of references.
- 7) Errors and Omissions Insurance. Please provide a copy.
- 8) Statement of Qualifications form

Interested parties should request copies of the Statement of Qualifications Form prior to preparing and submitting their proposals. All proposals and Statements of Qualifications must be received no later than 2 p.m., 11/30/2021. Proposals received after the above date and time may not be considered. The Authority reserves the right to accept or reject any and all proposals and to waive informalities in the proposal process. Questions, Statement of Qualifications form requests, and proposal packages should be submitted to the name and address listed below.

Ms. Nancy Godfrey
ngodfrey@etcmail.com
PO Box 6
McCaysville GA 30555-0006
706-492-4921

ENGINEERING STATEMENT OF QUALIFICATIONS

NAME OF FIRM _____

ADDRESS _____

CONTACT PERSON _____

TITLE _____

EMAIL ADDRESS _____ PHONE # _____

1) Years in Business: _____

2) Firm's History and Resource Capability to perform requested services:

3) Titles, Names, and Addresses of all Officers:

4) List categories in which firm is legally qualified to do business. Please include licenses and Registration where applicable.

5) Does your company carry Errors and Omissions Insurance? _____

If so, please submit proof.

6) List up to five projects which demonstrate skills to be used on GEFA/EDA/USDA/ARC projects. Please note the project name, location, owner, year, contract amount, and nature of the firm's responsibility.

7) List key personnel that are likely to be involved on these projects and their qualifications. Please explain their specific role in GEFA/EDA/USDA/ARC work.

8) List three references for your Engineering firm along with their contact information:

Mr./Mrs./MS _____ certifies that he/she is qualified to answer the questions on this form and that answers and statements on this form are true and correct to the best of his/her knowledge.

Signature _____

Date _____

Title _____

Attested by: _____

Date _____